

**ACTIONS FROM THE MEETING HELD ON 13.11.18**

Action	Description	Status and last updated	Contact Officer
ACTION 1	<p>Chief Planning Officer to provide running totals of planning figures (as provided at the previous meeting) relating to delegated and Committee decisions taken, overturned decisions and appeals and details of the cost accrued of any appeals regardless of outcome. To clarify if the appeals determined in the specified time period all originated from planning applications in the same period.</p>	<p>2491 applications determined since 1 April 2018 64 appeals have been determined, 40 dismissed and 23 allowed (3 allowed were committee overturns)</p> <p>Regarding the request for clarification about the appeals determined and if they originated from decisions in the same period; there were 14.</p> <p>The approved annual budget for Planning appeals is £196,239. Profiled to end of Dec 2018 is £146,549 with a spend of £141,928.</p>	<p>Richard Morris Ext. 7139</p>
ACTION 2	<p>For Chief Officer Communities and Business to investigate if Section 106 or CIL grants could be used to fund expanding the PCSOs team.</p>	<p>While CIL can be spent on police and emergency services infrastructure, Officers from Planning Policy and Legal teams have advised that CIL cannot be used to expand the PCSO team as the team isn't infrastructure in itself.</p> <p>Infrastructure is defined in Section 216 of the Planning Act 2008 and Reg. 2 of the Community Infrastructure Levy Regulations 2010 to include 'facilities' for example roads, schools, medical, sporting and recreational facilities.</p> <p>Government Guidance makes it clear that a broad range of facilities is included but this refers only to facilities, buildings or other hard provision.</p>	<p>Lesley Bowles Ext. 7430</p>

		The Hertsmere CIL panel decided in 2016 not to consider a bid for the provision of PCSOs as it fell outside the remit of what the Council could legally commit CIL funds to.	
ACTION 3	For Chief Officer Environmental and Operation Services to investigate whether the Council can provide clearer information on green waste pick up days.	Garden waste collections are arranged alternate weeks to cover the whole District. Residents can find from the website which week their collection is on and the date of the next collection	Richard Wilson Ext. 7262
ACTION 4	For Chief Officer Environmental and Operation Services to investigate if smaller vehicles could be used for waste collection and/or street cleansing services in response to the shortage of HGV drivers.	Smaller refuse freighters and mechanical street cleaning vehicles [non HGV] are used to suit operational arrangements, but larger GGV vehicles are necessary to deal with payload capacity. If more smaller vehicles replaced HGV's, more vehicles would be required, plus additional crew members and therefore increased costs to complete rounds	Richard Wilson Ext. 7262
ACTION 5	For Chief Officer Corporate Services to provide information on how soon after service we request payment and if measures can be taken to ensure payment is made prior to the Council signing off on Building Control Services.	Reminder levels 1st reminder 30 days after invoice raised 2nd reminder sent 14 days after 1st reminder 3rd reminder sent 14 days after 2nd reminder BC Partnership Manager advises that he has taken legal advice and has been advised that legally we cannot refuse to issue the completion certificate because the fee has not been paid	Jim Carrington- West Ext. 7218
ACTION 6	For Chief Officer Communities and Business to provide additional information on households living in B&B accommodation. How much is the accommodation costing? How many days on average do families stay? What the families living situations are prior	Please find the response attached.	Lesley Bowles Ext. 7430

	to the B&B accommodation? The location of the B&B accommodation (in or out of district)?		
ACTION 7	For Chief Officer Corporate Services to provide information on agency costs, including the cost of using the agency and agency staffing costs in comparison with that of full time staff for specific roles.	<p>This information varies dependant on post but as an example based on the information already provided to the Committee on 13 November:</p> <p>The cost to employ an agency Benefits Officer for 12 months is approximatley £45,000. The FTE cost for a permanent member of staff would be in the region of £35,000 including on-costs. The recruitment of agency staff can however offer flexibility when required. In this example, uncertainties relating to Universal Credit and a restructure of the service led to a decision to employ agency staff. These staff come in at an experienced level, and are employed on flexible contracts whilst more certainty is sought within the service. It is generally the case however that the use of experienced agency staff lead to a smaller number of FTE's in total to be able to remain within salary allocations.</p>	Jim Carrington-West Ext. 7218